

West Leechburg Borough Council Meeting

Agenda

October 12, 2022

7:00 pm

Type of Meeting: Monthly Council Meeting held second Wednesday of each month at West Leechburg Borough Building located at 1015 Plazak St. West Leechburg, PA 15656.

Invitees: Council members, Secretary, Solicitor, Visitors

- I. Pledge of Allegiance
- II. Roll call
- III. Motion to accept meeting minutes from September Council meeting.
- IV. Motion to hear from visitors.
- V. Executive Session
- VI. Motion to return to regular meeting.
- VII. Engineer's Report
 - a) 2022 CDBG Memorial Park Accessibility Improvement- Work to begin within the next few weeks.
 - b) Circle Drive 2021 CDBG- Approval of Payment Estimate No. 3 Final (retainage only) in the amount of \$2,876.22 (to be paid by the County). Final project cost \$57,524.38. Original contract amount \$64,541.00 (We saved the county \$7,016.62).
 - c) County Sewer and Stormwater Funding Questionnaire- We recommend submitting any and all needed projects in addition to the 3 Areas identified as having I&I related issues. This includes sanitary and stormwater. We can help with as much or as little as Council desires. We recommend considering Council's thoughts about matching funds, and perhaps suggest that they do not make matching funds mandatory for all projects.
 - d) Emergencies or other items as allowed by Act 65 of 2021.

- e) DCED LSA Cat. 4 Grant Application for I&I Sewer Replacement Phase 1- Submitted on 9/29/2022 (we paid the \$100 application fee).
- f) 2023 CDBG Application- Delivered to the County on 9/29/2022.
- g) All issues pertaining to be discussed by engineer and council.

VIII. Mayor's Report

- a) Police Report
 - b) All issues pertaining to police
- Motion to accept Mayor's Report

IX. President's Report

- a) Fire Dept. Information
- b) All issues pertaining to president's report.

X. Treasurer's Report

- a) Account Balances Read
- Motion to accept Treasurer's report.

XI. Magistrate's Report

XII. Health Officer Report

XIII. Secretary Report

- a) Zoning Variance Fees
- b) Zoning Variance Hearing- Sept. 27th
- c) All issues pertaining to secretary report.

XIV. Communications

- a) PSMA Membership
- b) All communications received.

XV. Tax Collector's Report

a) Reading of tax collector's report

b) Reading of Berkheimer Report

Motion to accept Tax Collector's Report

XVI. Reading of the Bills

a) Bills read (see attached page)

Motion to pay the bills.

XVII. Solicitor's Report

a) Any legal matters that need to be discussed by solicitor by council

XVIII. Zoning Report

a) Read all building and zoning permits issued for September.

b) Update Fees Charged

c) Zoning Board Committee and Meetings

d) All issues pertaining to zoning report.

XIX. Finance and Administration Committee Report

a) Budget Review

b) Tax Ordinance- Discuss 2023, Approve advertising

c) All issues pertaining to finance and administration.

XX. Sanitation Committee Report

a) All issues pertaining to sanitation.

XXI. Street Committee Report

a) All issues pertaining to streets.

XXII. Public Safety Committee Report

a) All issues pertaining to public safety.

XXIII. Buildings and Utilities Committee Report

- a) All other issues pertaining to buildings and utilities.

XXIV. Parks and Recreation Committee Report

- a) All issues pertaining to parks and recreation.

XXV. AKIGC

- a) All issues pertaining to AKIGC.

XXVI. Unfinished Business

- a) All issues pertaining to unfinished business.

XXVII. All issues pertaining to parks and recreation.

XXVIII. New Business

- a) Code Book Updates

XXIX. Executive Session

Motion to adjourn.